



CDBA Integrity Officer

Reports to: Chief Executive Officer

Organisation: Camberwell District Basketball Association (CDBA)

Start Date: November 2026

Purpose of Position:

Camberwell District Basketball Association (CDBA) is committed to providing a safe, inclusive, respectful and well-governed environment for all participants, members, staff, coaches, officials, volunteers and stakeholders.

The Integrity Officer position exists to provide a key role in strengthening the Association's governance framework by ensuring policies, procedures and complaint-management processes remain current, compliant and effective.

The role will provide independent support to the Chief Executive Officer and Board by assisting with complaints, investigations, integrity matters, child safety compliance and governance initiatives. It will also focus on continuous improvement, ensuring members clearly understand their rights, responsibilities and the Association's expectations.

Key Position Responsibilities:

Integrity, Complaints and Investigations

- Provide independent and impartial support to the CEO and Board in relation to complaints, grievances, integrity matters and investigations
- Assess and assist in the management of complaints in accordance with CDBA policies and procedures
- Undertaking the role of "Child Safety Officer," work collaboratively with child safety team
- Ensure complaints and investigations are managed in accordance with relevant CDBA, Basketball Victoria and Basketball Australia policies, as well as applicable legislation
- Monitor compliance with child safety and member protection requirements
- Make recommendations for improvements to policies, procedures, practices and controls arising from investigations and reviews
- Maintain appropriate confidentiality and ensure sensitive information is managed securely and appropriately
- Develop and update policies, procedures and operational guidelines

- Ensure policies remain consistent with current legislation and best practice
- Ensure current policies are readily accessible to members through the Association website
- Assist with education initiatives promoting safe environments for children and young people
- Provide advice and support to staff, coaches, volunteers and committees regarding child safety and member protection matters

Please email your application, including cover letter and resume, to Ross Wignell:
ceo@camberwellbasketball.com

Applications close on Friday, October 30, 2026.